



GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR

ସରକାରୀ ଯାନ୍ତ୍ରିକ ମହାବିଦ୍ୟାଳୟ, କେନ୍ଦୁଝର

(An Affiliated College of BPUT, Odisha)

At : Jamunalia, P.O.: Old Town, Dist., Keonjhar, Pin: 758002 (Odisha)

Web: www.gcekjr.ac.in / Mail id- principal@gcekjr.ac.in

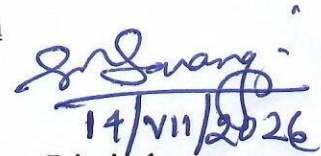
No. 1180 Date: 14-07-2026

Walk in Interview for Engagement of One "Finance Assistant" through Outsourced Vendor (Agency)

Applications are invited from eligible candidates/Govt. Retired person for engagement to the post of **Finance Assistant** on an **outsourcing basis** at **GCE, Keonjhar (Purely temporary)**. The candidates are required to send their application form with all documents in the prescribed format by mail to registrar@gcekjr.ac.in by **31.07.2026**.

The Walk-in interview will be conducted on **03.08.2026 at 11:00 A.M (at GCE-Keonjhar)**.

For details visit our College Website : www.gcekjr.ac.in


14/vii/2026

Principal

Government College of Engineering,
Keonjhar

**Walk in Interview for Engagement of One "Finance Assistant" through
Outsourced Vendor (Agency) to be held on 03.08.2026**

Essential Qualifications and Experience:

Master's degree in Commerce / Accounts from a recognised university or equivalent with at least 55% marks with three years of experience in the related field.

OR

Bachelor's degree in Commerce / Accounts from a recognised university or equivalent at least 55% marks with at least five years of experience in the related field.

OR

Govt. Retired employee served in Accounts/Finance department having Computer knowledge in the related field.

Desirable Skills:

- i. Expertise in Financial Management / Accountancy
- ii. Experience of working with Government think tank or a similar agency / Public / Private / Government Organisations / Autonomous Bodies or Educational/Research Institutions / PSUs.
- iii. Understanding of Government Procurement and General Financial rules (OGFR-2023).
- iv. Well versed with Computers and the available various accountancy related software like Tally etc.
- v. Bank Reconciliation/debtor monitoring.
- vi. Deduction and deposit of taxes/deduction and deposit of GST.
- vii. Preference will be given to persons having knowledge/experience in Autonomous Bodies/PSUs /Govt. Sectors.
- viii. Retired employees are required to bring the documents related to their Service etc.

Remuneration: Rs 15,600/- P.M. as per GA Dept. Resolution No. GAD-SC-GCS-0225-2023-7982/GAD, Dated: 07/03/2024 (Sl. No. 8).

Terms & Conditions and Selection Process:

1. The selection process for engagement shall consist of an Interview, as decided by the competent authority.
2. Engagement of person is outsourced and purely temporary and can be terminated within a notice of one month.
3. The reporting time for the Walk-in-Interview is half an hour before commencement of Walk-in-Interview on ~~03.08.2026~~ 14/08/2026 on the above-mentioned date at the college campus.

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14/08/2026

4. The engagement is purely temporary and on an outsourced basis; therefore, the appointee shall not have any claim for regular appointment in the future.
5. The Finance Assistant will assist Finance Officer I/C in different activities of the account section. He will also guide/suggest the other accounts officials for day-to-day transactions.
6. No TA / DA will be paid to the candidates for attending the Walk-in Interview.
7. The undersigned reserves the right to cancel the Walk-in-Interview without assigning any reason thereof.

NOTE : A formal written test may be conducted, if required, prior to the Walk-in-Interview.

The selected candidates will be engaged through an outsourced agency, and their remuneration shall be disbursed by the agency as per the approved terms and conditions.

Interested candidates are required to appear for the Walk-in-Interview with the duly filled-in prescribed application form, along with the original certificates and testimonials for verification. They must also submit one set of self-attested photocopies of all relevant documents at the time of document verification.

The duly filled-in application form in the prescribed format must also be sent by e-mail to registrar@gcekjr.ac.in on or before **31.07.2026**.

The Walk-in-Interview will be held on **03.08.2026 at 11:00 A.M.** at **Government College of Engineering, Keonjhar, Jamunalia, P.O.: Old Town, Dist.: Keonjhar, Odisha – 758002.**


14/VII/2026

Principal

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Keonjhar



APPLICATION FORM

Color Passport
Photo

1. Name in Full :
(in block letters)
2. Date of Birth :
(DD/MM/YY)
3. Nationality :
4. Category (General/ SC/ST) :
5. Sex (Male/ Female) :
6. Marital Status (Married / Unmarried) :
7. PAN Number :
8. Aadhaar Number :
9. E-mail ID :
10. Mobile Number :
11. Father's Name/ Husband's Name :
12. Address for Correspondence :

13. Mail id and Mobile Number :
14. Permanent Address :

15. Academic Qualifications

(from HSC onwards)

Sl No	Exam Passed	University/ Board/ Institution	Month/Year of passing	Subjects In which degree awarded	% of marks/ CGPA	Division
1.	10 th					
2.	12 th					
3.	Bachelor's degree in Commerce / Accounts					
4.	Master's degree in Commerce / Accounts					
5.	Others, if any					

* Please provide qualifications HSC /10th onwards and percentage of mark in two decimal point

* In case of CGPA / CPI, please give marks in percentage along with the conversion formula. Attach the Xerox copy of all the certificates.

16. Employment Records : Attach relevant copies of service records

Name and address of employer	Period of Service		Designation	Scale of Pay	Work description	Total period of employment
	From	To				

17. Minimum joining time require (if selected) :

18. Any other information in support of your candidature :

20. Declaration :

I declare that the foregoing information is correct to the best of my knowledge and belief and nothing has been concealed / distorted. If any time, I am found to have concealed / distorted any material information, my engagement shall be liable to summary termination without notice. I will, if and when required, take up duty in the discharge of Government assignment anywhere in India.

Place:

Date:

Signature of the candidate