

# GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR

(Formerly Orissa School of Mining Engineering [Degree Stream], Keonjhar)

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Letter No GCEK/TEQIP-3/2019/326

Date: 14.08.2019

## TEQIP-III CELL

### NOTICE

It is to inform all the students of various departments that they are required to submit the Internship Program/Workshop/Conference/Tech Fest/others bills for reimbursement in the prescribed format to the TEQIP-III Cell forwarded by HOD & Principal. The last date of submission of the bills is 24.08.2019. The format for the submission of bills has been attached herewith.

The students are advised to follow the guidelines given below for submission of bills:

1. Students are advised to submit the bills individually. Group bills are not acceptable.
2. Student should provide his/her personal account details for bill reimbursement.
3. Form should be filled correctly and properly.
4. Form must be forwarded by HOD and Principal.
5. Only To/Fro TA bills are acceptable for reimbursement.
6. DA & Accommodation bills are not permissible except accommodation bill shall be reimbursed only for attending conference.
7. Only original bills are acceptable. In case of group travel, signed Xerox copy of bill may be acceptable.

  
Principal

Government College of Engineering  
Keonjhar

**Copy to:**

Institution Notice Board/Institution Web-site/HODs/TEQIP-III Coordinator/Nodal Officer  
(Finance)/



**GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR**  
**Technical Education Quality Improvement Program-III**

**BILL SUBMISSION FORMAT FOR ATTENDING INTERNSHIP PROGRAM/TECH  
FEST/WORKSHOP/CONFERENCE/MOOC**

1. Student Name :
2. Registration No :
3. Branch & Sem :
4. Fathers Name :
5. Gender :
6. Category :
7. Contact No :
8. E-mail Id :
9. Account Holder Name :
10. Account No :
11. Branch :
12. IFSC Code :
13. Program Attended :

Program Type	Title of Program	Place	Duration

**14. Bill Submission Details**

S. No.	Bill Type (TA/DA/Accommodation/Fees)	Bill Amount	Sanctioned Bill Amount

Forwarded by  
HOD

Forwarded by  
Principal

Signature of Student