

Proceeding
of
Board of Governors of
Government College of Engineering, Keonjhar
(A Constituent College of BPUT, Odisha)



Date: Monday, December 15, 2018
Venue: Seminar Hall, GCE Keonjhar

GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR
2nd Meeting of Board of Governors

Venue: Seminar Hall, GCE, Keonjhar
Date & Time: 15.12.2018 at 12.00 Noon

Minutes

The following members were present:

1.	Prof. Dhanusdhari Mishra, Chairman, BOG, IIT(ISM), Dhanbad	Chairman
2.	Dr. Ajay Kumar Nayak, Joint Secretary to Govt., SD&TE Department, Govt. of Odisha (representative of Commissioner-cum-Secretary, SD&TE Dept. Govt. Of Odisha)	Member
3.	Prof. Bidyadhar Sahu, IGIT, Sarang, University Nominee	Member
4.	Wing. Commander Kiran Sankar Sahu, M.D. Utkal Minerals Pvt. Ltd., Keonjhar	Member
5.	Dr. Banabehari Mishra, Former Prof. & HOD, D.D. Autonomous College, Keonjhar	Member
6.	Dr. Ramesh Chandra Mohapatra, HOD, Mechanical Engineering, GCE, Keonjhar (nominated member of GCE, Keonjhar)	Member
7.	Er. Mukesh Bathre, HOD, CSE (nominated member of GCE, Keonjhar)	Member
8.	Prof. Trilochan Sahu, Principal, GCE, Keonjhar, Ex-Officio Member	Member Secretary

The AICTE member could not attend the meeting as AICTE has not yet nominated the name of the AICTE nominee though a letter of request has been sent to RO, AICTE, Kolkata vide letter no. 658 dt. 06.04.2018

2.1 Welcome address by Principal

At the outset, Principal welcomed Hon'ble Chairman and the members present to the 2nd BoG meeting and thanked them for attending the meeting.



2.2 Confirmation of minutes of the 1st meeting of the Board of Governors held on 28.05.2018

The proceedings of the 1st Board of Governors Meeting (attached as Annexure-I of the agenda notes) held on 28.05.2018 was circulated among all members, since no comment was received from any member the proceeding of 1st BOG is confirmed.

2.3 Action Taken Report on the Minutes of the Meeting

The Action Taken Report (attached as Annexure-II of the agenda notes) on the decisions/recommendations of the of 1st Board of Governors Meeting held on 28.05.2018 is reviewed and recorded.

2.4 Action plan of the Quarter – 4 (January 2019 to March 2019)

Principal appraised to the members of BOG that as sought by NPIU, action plan for various activities of TEQIP-III needs to be uploaded in the portal of NPIU in each quarter of a financial year. As per requirement of NPIU, the action plan from January 2019 to March, 2019 (attached as Annexure III in the agenda notes) has already been uploaded. BOG members went through the action plan and approved it.

2.5 Approval of Expenditure already incurred after 1st BOG meeting to till date

Principal appraised the Board about various activities and the expenditures from 1st BOG to till date. (attached as Annexure-IV of the agenda notes) towards quality improvement in Technical Education in the college and placed the same for approval of BOG. BOG approved the same with the remark that the same may be prepared quarter wise and to be annexed in the proceedings of this meeting.

2.6 Approval of the Total Procurement Plan under TEQIP

Principal placed the total procurement plan by various departments for the entire period of TEQIP-III as sought by NPIU (attached as Annexure-V of the agenda notes). The BOG members opined that the procurement may not be equal for all the departments; rather focus shall be made for equipment which can be used for research and consultancy works and also for actual

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production. Principal then informed to circulate the revised procurement plan within 15 to 20 days.

2.7 Guidelines for attending Conference, FDP, STTP, workshop etc.

Principal apprised the board that there is no standard guidelines for attending conference, FDP, STTP, workshop etc. for the faculty members. After a thorough discussion, BOG approved the following guidelines.

- i) The faculty members will be allowed to attend Conference/FDP/ Workshop etc. only in IIT/ NIT/ IIIT/ EISER/ NISER/ TTTR or any other Central Government institute of higher standing than our institute and Conferences recognized by IEEE/ Springer/ Elsevier/ Indian Science Congress/ Indian Road Congress etc.
- ii) A faculty member will be allowed to attend two conferences in a year with the expenditure reimbursed through TEQIP funding and he/she will be allowed to attend one more conference in a year for which no expenditure will be reimbursed, but will be allowed the duty leave only.
- iii) A faculty member will be allowed to attend only one FDP/STTP/Workshop in a year with the reimbursement from TEQIP and one more without the reimbursement, but duty leave will be allowed.
- iv) The faculty member after returning from Conference/ FDP/STTP/ Workshop will have to give a presentation in the concerned department before submitting the bill for reimbursement. The concerned HoD would take the initiative for conducting the presentation.
- v) The maximum number of days of duty leave for attending Conference, FDP, STTP, workshop etc. will be limited to 15 days in an academic year.

2.8 T.A & D.A Reimbursement of the Lecturer (Contractual) from TEQIP

Principal apprised the Board that that there is no guidelines available for TA & DA reimbursement of contractual lecturers who are getting a consolidated remuneration of Rs.30, 000/- or Rs.35, 000/-. After a thorough discussion the BOG approved that the TA & DA for these faculty members will be equal to the level of Assistant Professor as mentioned in the TEQIP guidelines.

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2.9 Financial Support to the students for carrying out research

Principal apprised the Board that there are no guidelines available for financial support in terms of seed money to the students for research projects under TEQIP. The Board approved the formation of a committee comprising of all the HoDs to scrutinize the proposal received from the student(s) and after the approval of this committee; the student(s) will be given the financial support for carrying out the research project. The maximum amount of support will be limited to Rs. 50,000/-

2.10 Approval of enhanced wages, contractual remuneration and remuneration for the reemployed retired employees as per the Government Notification

The BOG after thorough discussion approved the enhancement of wages for outsourced employee as per the Notification No. 7312-LL-I-III-56/18/LESI Dt. 30.10.2018, enhancement of rate of remuneration of contractual employees under C & D categories vide Government Notification No. 28090/F Dt. 22.09.2017 and enhancement of the rate of remuneration of reemployed retired employees vide Government Notification No. Pen-73/18/7022/F Dt. 17.03.2018

2.11 Laboratory classes of Material Science Department of North Odisha University, Keonjhar

Principal apprised the Board that the Material Science Department of North Odisha University, Keonjhar has requested for using the laboratory facility of GCE, Keonjhar for their students' laboratory requirement till the development of their own laboratory. The Board approved the same.

2.12 Formation of a committee to review the admission status of Mineral and Metallurgical Engineering Departments and suggest for reduction of intake

Principal apprised the Board that the admission in Mineral and Metallurgical Engineering Department is very less in last two academic sessions. The Board after a thorough discussion took a decision to reduce the intake of these to department to 20 each, which is equal to the pre 2015 academic session and same as the AICTE approved intake.

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2.13 Formation of a committee for preparing the proposal for up gradation of GCE, Keonjhar to a Centre of Excellence in Earth & Environmental Sciences

The BOG approved the constitution of a committee taking the following members to prepare a detailed project report to be placed before the DMF Trust Board for consideration of the proposal for up gradation of GCE, Keonjhar to a Centre of Excellence in Earth & Environmental Sciences.

Prof. D.D.Mishra, Chairman, BOG, GCE, Keonjhar

Prof. S.K.Biswal, IMMT, Bhubaneswar

Prof. B.N. Tharot, ICT, MumbaiBhubaneswar

Prof. R.G.sastri, IIT, Bhubaneswar

Prof. Rajesh Roshan Dash, IIT, Bhubaneswar

Prof. B.B.Mishra, Member, BOG, GCE, Keonjhar

Sri. Deepak Kumar Mohanty, IFS, Director of Mines

2.14. Any other points with the permission of the chair.

- i. The BOG members advised to send the agenda points to the members at least 7 days before the meeting and not to place the same on the table.
- ii. The BOG members approved the change of designation of Lecturer (Contractual) to Assistant Professor (Contractual) as per the Government Notification and as prevalent in other Government Institutions.
- iii. The BOG members suggested for implementing RFID/Biometric based attendance system for students and faculty from the coming academic session.
- iv. The BOG members suggested that the students undergoing internship must submit the certificate and a report to the concerned department for evaluation. T & P Cell shall give a notification for the same.
- v. The BOG members observed that the institute being placed in the mineral rich belt of Odisha, should strengthen the 3M (Mining, Mineral and Metallurgy) branches and strive to establish a brand name in these area, so that students opting for these specialization will choose GCE, Keonjhar as their first choice



and Industry will also approach the institute for their research and consultancy projects.

- vi. The members advised to reduce time of GATE coaching classes from 7 hours to 5 hours a day considering the receiving capacity of the students.
- vii. The member expressed that FDP should be conducted in the institute on regular basis in collaboration with the University.
- viii. The BOG members observed that the flight tickets are booked at the last minute and advised to book the tickets at least 15 days before to save the cost unless there is an exigency.
- ix. The BOG members advised to hire some retired IIT professor as consultant to advise the faculty members on the process of writing research proposals, invite consultancy projects and also guide the faculty members on research and development.
- x. The college must start the process of applying for NBA accreditation for Electrical and Mechanical Engineering Department.

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