**Performa for submission of proposal to organize National/International Conference/ Workshop/ Short Term Course/ Expert lectures etc.**

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| The Scheme intends to promote high standards in Technical Education by way of extending opportunities to the academicians, students and working professionals by providing a forum for sharing their knowledge, experiences, innovations and inventions. Preference shall be given to topics of interdisciplinary nature, emerging and thrust areas in Technical Education. |
| **Name of the Department:** |  |
| **Name of the Person:**  |  |
| **Father/Husband Name:**  |  |
| **Date of Birth (DD/MM/YYYY):** |  |
| **Aadhaar Numbers:**  | **PAN Number:** |
| **Address1:**  | **City:** |
| **District:**  | **Pin Code:** |
| **State:**  | **Mobile No:** |
| **Email:**  |  |
| **Bank Name:** |  |
| **Account No:**  |  |
| **IFSC Code:**  |  |
| **Title of the National/International Conference/ Workshop/ Short Term Course etc:**  |
| **Date (s) of the National/International Conference/ Workshop/ Short Term Course etc:**  |
| **Name(s) of the Principal Coordinator:**  |
| **Email:** |
| **Mobile Number:**  |
| **Technical Field of proposal:**  |
| **Category of Conference/ Workshop/ Short Term Course:****Key Activity-1 (1.1.2.1 Improve Student Learning)** Improved Student Learning Organizing Training Programs/Workshops/ Seminars/ Conferences, and Short Term Course etc. **Key Activity- 1 (1.1.2.5 Faculty & Staff Development and Motivation)** Faculty & Staff Development for improved competence In-house subject area Training Programs/ Workshops/ Seminars/ Conferences, Continuing Education Programmes (CEPs) and Short Term Course etc.**Key Activity- 1 (1.1.2.5) Research & Development**Enhancement of R & D and Institutional Consultancy Activities Organizing Conferences, Seminars and expert lectures in the thrust area of the research group for R & D Topics. **Key Activity- 1 (1.1.2.11 Industry-Institute Interaction)** Enhanced Interaction with Industry Short Term Programs with industry, Curriculum Development Workshops, Finishing school to improve employability, Industrial tours, Industry-Institute Interaction (Industry Expert Lectures) etc. **(Please tick the category)** |
| **Objective and target audience** |
| **National/International Conference/ Workshop/ Short Term Course Impact- Expected outcome-academic / social / commercial** |

 **Programme details:**

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| --- | --- | --- |
| **Date** | **Time** | **Activity** |
|  |  | Lecture by/Demonstration/Industry visit /Poster presentation/other |
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**Eminent personalities expected to participate:**

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| --- | --- | --- | --- |
| **Name** | **Designation** | **Organization Name** | **Activity** |
|  |  |  | Lecture by / Demonstration / Industry visit / Poster presentation/ other |
|  |  |  |  |
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**Budget Estimates:**

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| --- | --- |
| **Head of expenditure**  | **Anticipated expenditure**  |
| Remuneration to speakers  |  |
| Stationery, Printing, Pre-event Expenditure etc.  |  |
| Travel, Stay and DA to speakers  |  |
| Other (Specify)  |  |
| Total  |  |

|  |  |
| --- | --- |
| Signature of Principal CoordinatorDate | Head of the Department Seal |
| Remark if any:Signature of Nodal Officer: |
| Approved/ Not Approved |
| The expenditure will be booked under key activity……………………. |
| Coordinator TEQIP-III (For issuance of sanction order) |