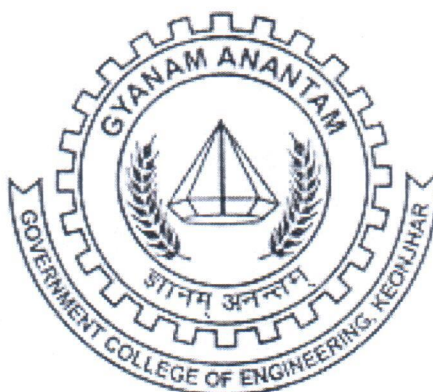


Proceeding
of
Board of Governors of
Government College of Engineering, Keonjhar
(A Constituent College of BPUT, Odisha)



Date: Friday, 25th June, 2019
Venue: Seminar Hall, GCE, Keonjhar
5th Meeting of Board of Governors

GOVERNMENT COLLEGE OF ENGINEERING, KEONJHAR
5th Meeting of Board of Governors

Venue: Seminar Hall, GCE, Keonjhar

Date & Time: 25.06.2019 at 11.00 AM

Minutes

The following members of the BOG were present:

1.	Prof. Dhanusdhari Mishra, Chairman, Ex-Professor, IIT(ISM), Dhanbad	Chairman
2.	Dr. Ajay Kumar Nayak, Joint Secretary to Govt., SD&TE Department, Govt. of Odisha (Representative of Commissioner-cum-Secretary, SD&TE Dept. Govt. Of Odisha)	Member
3.	Wing. Commander Kiran Sankar Sahu, M.D. Utkal Minerals Pvt. Ltd., Keonjhar	Member
4.	Prof. (Dr.) Subhransu Sekhar Dash, Prof. & Head, EE Dept., GCE, Keonjhar (nominated member of GCE, Keonjhar)	Member
5.	Prof. Trilochan Sahu , Principal, GCE, Keonjhar, Ex-Officio Member	Member Secretary

The leave of absence granted to Prof. Bidyadhar Sahu, University Nominee, Dr. Ramesh Mohapatra, HOD, Mechanical Engineering, GCE, Keonjhar(nominated member of GCE, Keonjhar) and Dr. Banabehari Mishra. The AICTE member could not attend the meeting as AICTE has not yet nominated the name of the AICTE nominee though a letter of request has been sent to RO, AICTE, Kolkata vide letter no. 658 dt. 06.04.2018.

5.1 Welcome address by the Principal and Address by the Chairman, Board of Governors

At the outset, Principal welcomed Hon'ble Chairman and the members present in the 5th BoG meeting and thanked them for attending the meeting. The Chairman, Board of Governors addressed the members present in the meeting and gave his kind consent to start the meetings as per the agenda.



5.2 Confirmation of minutes of the 4th meeting of the Board of Governors held on 15.06.2019

The proceedings of the 4th meeting of the Board of Governors (attached as Annexure-I of the agenda notes) held on 15.06.2019 was circulated among all members, since no comment was received from any member; the proceeding of 4th BOG is confirmed.

5.3 Action Taken Report on the Minutes of the Meeting

Principal apprised the board that as the time span between the 4th BOG and 5th BOG is very small to initiate any action on the decision taken on 4th BOG meeting, the action taken report of the 4th and 5th BOG meeting decision will be place in the 6th BOG meeting. The Board decided to conduct the next BOG meeting in the first/second week of September 2019 positively.

5.4 Approval of Expenditure already incurred after 3rd BOG meeting

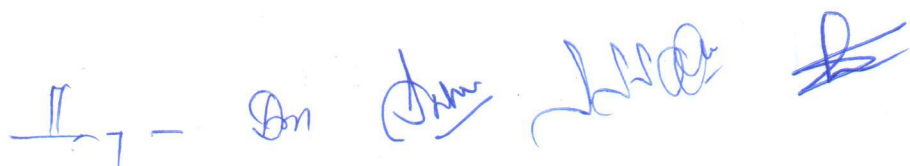
Principal appraised the Board about various activities and the expenditures from 3rd BOG to till date (attached as Annexure-II of the agenda notes) towards quality improvement in Technical Education in the college and placed the same for approval of BOG. BOG approved the same with a note that engagement of a finance professional on outsourcing/temporary hiring basis for the internal audit must be done immediately.

5.5 Approval of procurement of Turnitin/iThenticate software for plagiarism check under TEQIP-III

Principal apprised the board that it is required to find out the plagiarism content before submission of an article to any journal/conference. Hence, it is proposed to procure the Turnitin/iThenticate software from TEQIP-III procurement fund for plagiarism check of various articles of the faculties to be submitted in various journals/conferences for publication. The Board members approved the same and emphasized that the B.Tech. project must also be checked for plagiarism before submission.

5.6 Approval for providing financial assistance to faculties for publication of research articles in UGC listed/Scopus/SCI/SCIE/ESCI indexed open access journals

Principal apprised the board that in the 3rd BOG meeting a decision had been taken for financial support for publication in the open access journals and accordingly a notice has been circulated among the HoDs. As it is very



difficult to finalize the list of good open access journals, it was proposed to include all UGC listed/Scopus/SCI/SCIE/ESCI/Thomson Reuter indexed journals. The board expressed its reservation as there is no precedent of the same in any other institutes/universities, but agreed to examine on a case to case basis in case any request come from the faculty members.

5.7 Removal of constraints for faculties to attend STTP/Workshop/Seminar/FDP/Conference

Principal apprised members that as per the decision of the 2nd BOG meeting a faculty members is allowed to attend two conferences and one workshop with reimbursement of TA, DA and registration fees from the TEQIP fund and one more conference and one workshop without reimbursement subject to the limitation of 15 days of leave and requested the board to remove these limitation as two departments are going for NBA accreditation for which certain score is obtained for attending these activities. Principal also apprised that the faculty members will attend these programme without hampering the academics of the institute. But the members expressed that the limitation of 15 days has been fixed as per the Government norms. However the board agreed to examine the same on a case to case basis once it is placed before the board.

5.8 Recruitment of Teaching and Non-teaching Staff against vacant positions

Principal apprised the board that out of 63 sanctioned faculty positions, only 19 regular faculty members are presently working and there is a vacancy of 44 faculty position. The members expressed concern for the same and advised the Principal to pursue the case with the University with information to the Government. Similarly out of 33 sanctioned posts in supporting technical staff and non-teaching staff, only 7 regular staffs are working and the remaining positions are vacant. The board expressed its serious concern and advised the Principal to pursue with the University and also write a letter to the Government immediately.

Principal apprised the board that in the position of Office Assistant-cum-Data Entry Operator one person is working since long on DLR basis. Similarly another person is working as PTI on DLR basis and is also assisting in Store works since long. Principal requested the board to convert these two employees to contractual status against the existing post of Data Entry

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Operator and Store Keeper. The Board decided that instead of contractual salary, consolidated remuneration as appropriate for the said posts as per Finance Department Notification No. 28090 Dt. 22.09.2017 may be paid to these two DLR employees prospectively. The Board also agreed to engage one Jr. Steno to the Principal immediately on outsource basis from college fund till a regular appointment for the said post is made. As regard the prayer of Sri Chandra Sekhar Sahoo who is working as a Lab. Attendant in Mining Engineering department on contractual basis for regularization, the members advised the Principal to pursue it with the University as per Rule.

Besides, it was decided to place requisition with Odisha Staff Selection Commission (OSSC) through the Government for recruitment to all vacant sanctioned Group-C posts of the college as has been decided by the university. Principal shall submit the said requisition in the prescribed format of OSSC within 10 days.

5.9 Creation of New positions (Teaching and Non-teaching) as per the AICTE Norms

Principal apprised the Board that new faculty and supporting technical positions have to be created as per the new AICTE norms and for smooth conduct of academics. Also the institute is going for NAAC and NBA accreditation, for which new posts are to be created and new people are to be recruited. The Board advised the Principal to pursue with the University and the Government for creation of new teaching and non-teaching posts as per the list enclosed at Annexure-A.

5.10 List of Equipment to be procured for Centre of Excellence on Mining, Mineral & Metallurgy and Earth & Environmental Sciences under DMF Funding

In the High Level meeting taken by Chief Secretary on 23.10.2018 in his conference hall, it had been decided to make GCE, Keonjhar a Centre of Excellence in the field of Mining, Mineral and Metallurgy like Indian School of Mines (ISM), Dhanbad, taking into consideration its geographical location in the mining and mineral zone of the state. It had also been decided that the required funding for the above said CoE shall be made out of DMF fund of Keonjhar district. Principal placed before the

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Board the list of equipment to be procured under DMF funding for the above said purpose and informed that the said list was prepared in consultation with IIT, Bhubaneswar and IMMT, Bhubaneswar. The Board approved the list for Centre of Excellence in Mining, Mineral & Metallurgy and Applied Geology Laboratory and advised the Principal to prepare the detail specification of the same and to submit the proposal to the Collector, Keonjhar for approval and funding under DMF.

5.11 List of Research Proposals prepared by TEQIP faculty members

Principal placed the list of collaborative research proposals prepared by the TEQIP faculty members and informed that those could not be uploaded due to some technical difficulty and ensured that the same proposals will be uploaded when AICTE will again notify for uploading.

5.12 Any other points

5.12.1 The Board asked the Principal to place all the Audit Report of the college including TEQIP, with their compliance in the next meeting. Also the Board requested the Principal to place the compliance on Performance Audit Report as submitted by the Performance Auditor in the next meeting.

5.12.2 The Board asked the Principal to engage one Medical Officer on part-time basis, who will come to the campus at least thrice a week. Also the necessary infrastructure may be developed for the counseling room of the doctor. The expenditure may be met from the college fund.

5.12.3 The Board asked the Principal to give a notification for submission of PAR every year by all the faculty members and Class-III and above grade employees as per the Government Service Rules. The Board authorized the Principal to issue show cause notice to the employees in the case of non-submission of PAR and take necessary disciplinary action in case of non-submission of the same within the stipulated time..


5.12.4 Chairman expressed his concern that in the present Mining Engineering syllabus, the subject Geology is given much less importance and he advised the Principal to request the University to include at least 4 subjects of Geology in 3rd, 4th, 5th and 6th Semester.

5.12.5 Three contractual lady faculty members have submitted a representation to the Chairman with a prayer to grant 180 days of maternity leave as per the Government Circular instead of 90 days. Principal apprised the Board that these contractual faculty members have been initially engaged for one year.

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Subsequently their engagement was reduced to 90 days by the University and after one day of break they rejoin. Considering these facts and after getting clarification from the University, they are granted a maternity leave of 90 days i.e. the contract period. The members opined that as per the Government Circular, they are entitled to 180 days of maternity leave. Hence the Board recommended to grant 180 days of maternity leave provided they will rejoin after the break day and submit another application for the grant of the maternity leave. This may be implemented prospectively.


5.12.6 Few contractual faculty members working in the institute since its inception and few others working since long after its separation from OSME have submitted representations for regularization of their services. As University is the appropriate authority in this regard, the Board recommended their applications to the University for consideration and decision in this regard. Similarly, one Junior Assistant, Sri Sankarsan Khuntia has submitted a representation to the Chairman praying that he has been wrongly regularized as Junior Assistant instead of Computer Programmer during the regularization of seven non-teaching staff in 2013 by the University. He has prayed that he may be regularized in the post of Computer Programmer. As University is the appropriate authority, the Board recommended the Principal to forward his application to the University. 4 Number of class –IV contractual staffs and 4 number of DLR staff working in the college since long have also submitted a representation to regularize their services. As there is no sanctioned post to absorb them as regular staff, the Board advised the Principal to pursue with the Government to create new positions, after which their cases may be considered.




(Dr. S.S. Dash)



(Wing. Comd. Kiran Sankar Sahu)



(Dr. Ajay Kumar Nayak)



(Prof. Trilochan Sahu)



(Prof. Dhanusdhari Mishra)